Awarding Body Privacy Notices

This summary provides you with information about the ways in which Exam Boards (Awarding Bodies) use your personal data. They take data privacy and protection responsibilities very seriously. They update their websites regularly with the latest information. This includes any updates to PRIVACY NOTICES which explains how they use your personal information.

For links to the separate Exam Boards' full Privacy Statements please click on the links below:

Privacy notice (aqa.org.uk)

Candidate privacy policy (ocr.org.uk)

privacy-notice.pdf (eduqas.co.uk)

Pearson's Privacy Notices

Their Privacy Notices describe the way they use personal data and for how long they keep your information, so that you know how you might be affected. Each Exam Board has its own retention policy but, in principle, personal data is only kept for as long as it is needed. It is important that they protect your privacy and any personal data that they hold about you. Exam Boards take the security of the personal information they hold very seriously.

Awarding Bodies work on behalf of Schools

Qualifications are delivered directly to and on behalf of schools. You will receive information to confirm which awarding body is delivering each qualification and a statement to confirm your entries. Whilst information related to students is shared so that you may access their services, the school will maintain control over and responsibility for their students' personal data. It is the responsibility of the school to supervise the students and notify parents (if appropriate) in these cases. Please consult our school's privacy notice for more information.

For Exam Boards to provide qualifications and other associated services, they need to use personal data. This means that they may need to use information about you, for example, your name, address, email address, phone number, date of birth, exam results, voice or video recording or other information by which they can tell who you are. They might collect the data from you directly or from the school.

Sometimes they might even need to hold special personal data about you, for example, information about your health. But they would only hold this type of special information if they have a clear reason for doing so, such as to make special arrangements. Where appropriate, they would seek permission first. If you are 16 years of age or more then you would need to give us that permission, but if you are younger than that, they would need to get permission from your parent or guardian.

Each Exam Board will create certain information about you, such as results and certifications and may use some of the data for equality monitoring and other statistical analysis. It may also be used to investigate candidate malpractice.

Exam Boards may share your personal data with official bodies such as the DfE, their suppliers, academic institutions (UCAS), employers, exam regulators such as Ofqual and other approved entities such as Local Authorities.

You have rights to access your personal data and to request restrictions and withdraw consent from awarding bodies at any time. Complaints about how an awarding body handles your personal data can be made to the Information Commissioner (www.ico.org.uk). Information about the rules and regulations can be found on the JCQ website Exams Office - JCQ Joint Council for Qualifications. Awarding Bodies are regulated by Ofqual in England.